

# Technology Fair Judge's Packet



1. With your packet you will find:

- A map-indicating table numbers.
- Your schedule for judging entries.
- A rubric for judging each entry.
  - You may write the judging time on the form.
  - When judging is completed, please write the **color of ribbon** awarded at the top.  
**These should be returned to the registration table after awarding ribbons, as we send them to the school for the sponsor's review.**
- An evaluation form for your thoughts about the Technology Fair.

2. A team of two people will judge each entry. You will have about 10 minutes to judge an entry plus 5 minutes for documenting and completing the rubric.

3. Please add comments to the bottom and back of the judging form. Sponsors like to have comments indicating areas needing improvement and excellence to share with the students.

4. Ribbons need to be distributed by 11:40 a.m. Award **one ribbon for each student**.

The ribbons will be at the registration desk. Please use the following rating:

Blue 1<sup>st</sup>: Of highest quality

Red 2<sup>nd</sup>: Quality needs some improvement

*Note: EVERY student gets a blue or a red ribbon, even if also a purple ribbon winner.*

5. Identify your (optional) purple ribbon award. This is ONLY for exemplary projects. It needs to **WOW** you. Please remember -

a) **Only one entry can receive a purple ribbon per team of judges**

b) **You should not give a purple ribbon unless one entry is outstanding (stands above the expectations for the grade level).**

If you have an exemplary project, complete and turn in your purple ribbon form to the registration desk by 11:40.

## Schedule

8:00 - 8:45	Student arrival and set-up
8:10	Judge meeting, review information packet
8:45 - 11:30	Official judging
11:30-11:40	Hand out Blue, and Red Ribbons (one per student)
11:45	Purple Ribbon winners announced on stage
11:55-12:30	Students Tear down
12:00	Judge lunch

## **Before joining us for the complimentary lunch, please make sure you:**

1. Write the color of ribbon awarded (blue or red) on the judging rubric.
2. If applicable, complete the Purple Ribbon Form and return to the registration desk. (*not required, should be exemplary, maximum one per judge team*). **Needed by 11:40!**
3. Hand out ribbons to the students.
4. Return judging form for each entry to the registration desk. (*may do one per judging team, or one per judge—your choice*)